

# Bexley Borough Neighbourhood Watch Association



## Annual General Meeting Tuesday 23rd June 2015

### Election of Officers and Committee Members

In accordance with our constitution, all Officers and Committee Members are required to stand for election each year. This year the election will take place at the beginning of our Annual General Meeting and we have introduced some new procedures to ensure that the election process is clear.

Only current members (street co-ordinators and deputies) of BBNWA watches are entitled to vote and they must do so in person at the AGM. On arriving at the AGM your name will be checked against our latest register of members. Voting is by a show of hands.

Those wishing to stand for election must complete the Nomination Form at the end of this document and return it to the office (BBNWA, Bexleyheath Police Station, Arnsberg Way, Bexleyheath, DA7 4QS) by post or emailed to [bexwatch-office@btconnect.com](mailto:bexwatch-office@btconnect.com); to be received no later than 11am on Friday 19<sup>th</sup> June 2015. Once received a confirmation email will be sent via email. Nominators and seconders should also be current members of BBNWA as defined above.

Details of the nominees standing for election will be posted on our website [www.bexleywatch.org.uk](http://www.bexleywatch.org.uk) in the Newsletters section before the AGM.

Officers and Committee Members may be elected unopposed.

Nominees must attend the AGM or their candidacy will be considered void.

The roles on offer are as follows:

- Chairman
- Vice Chairman
- Treasurer (**Vacant**)
- Funding (**Vacant**)
- Secretary
- Office Manager
- Committee members (a maximum of 10 positions-**several more needed urgently**)

Nominees should possess high standards of behaviour and excellent verbal and written communication skills. Regular internet access and email usage is essential. Officers and Committee Members should be Bexley residents and BBNWA members; membership of an SNT Panel is highly recommended.

Officer roles – (holders of the first six positions listed above) will be expected to attend one Executive meetings monthly in addition to presenting the occasional evening Co-ordinator/New Watch meeting. Experience in a commercial environment involving team management, budgets and finance, negotiation and project management would be very beneficial though not essential.

Committee Members – will be expected to attend a bi-monthly/quarterly full Committee meetings held in the evening. There are specialist roles (e.g. sign erection) that require different skills and availability. All committee members are expected to lead co-ordinators' meetings and new watch meetings when required and contribute to projects when requested by the Officers.

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## Bexley Borough Neighbourhood Watch Association Nomination form for the election of Officers and Committee Members 2015

Please type or write your responses clearly in block capitals

<b>Role</b>	
<b>Nominee name</b>	
<b>Nominee full address</b>	
<b>Nominee email address</b>	
<b>Nominator's name</b>	
<b>Nominator's full address</b>	
<b>Nominator's email address</b>	
<b>Nominator's signature</b>	
<b>Secunder's name</b>	
<b>Secunder's full address</b>	
<b>Secunder's email address</b>	
<b>Secunder's signature</b>	
<b>I confirm that I accept the nomination</b>	
<b>Nominee's signature</b>	
<b>Date</b>	
<b>Why I consider myself suitable for this role (optional, maximum 50 words which may be published)</b>	